

### **EVENT TRAFFIC PROCEDURES**

These procedures do not apply to visitors using car park 1 and 2 of HCC. Procedures required for all vehicles either delivering or collecting to/from the venue.

#### THERE IS STRICTLY NO DIRECT ACCESS TO HARRGATE CONVENTION CENTRE.

Vehicles arriving to HCC without a permit will be refused entry.

### ALL VEHICLES ARE REQUIRED TO:

- o Upon arrival in Harrogate report to Dragon Road holding facility, entrance on Dragon Road.
- o Park in the holding area as directed by the traffic marshal.
- Report to the traffic office with the vehicle details and hall and stand details of the stand they are delivering/collecting.
- O Upon space becoming available at the appropriate zone at the Convention Centre, the Traffic Controller will issue the driver of the vehicle with an access pass which should be displayed in the windscreen of the vehicle.
- Only on the authority of the Traffic Controller will the vehicle be allowed to leave the Dragon Road Park and approach the Convention Centre.
- Only vehicles displaying the appropriate pass will be granted access to the Convention Centre for the purpose of the delivery or collection.
- o Upon arrival at the venue, a traffic marshal will check the access pass and complete the arrival time. From this time, the vehicle will then have the relevant time to unload / load.
- As soon as the delivery or collection has been completed the vehicle must be removed from the vicinity of the Convention Centre.
- Vehicles requiring parking facilities over the duration of the event may return to Dragon Road Park, if this is available. Please check with the event organiser or HCC in advance.

Traffic Management, employed by Harrogate Convention Centre, will control all access to the Convention Centre and any road traffic orders as required. North Yorkshire Police will control the public highway in the vicinity of the Convention Centre.

Upon departure from the Dragon Road Vehicle Park all vehicles must turn left onto Dragon Road, turn left at the junction with Skipton Road, turn left at the junction with Kings Road, and then proceed to the appropriate entrance gate. Please see maps attached.

The above procedures are mandatory and will be enforced by Harrogate Convention Traffic Management. Penalty in place for non-compliance.





## ACCESS TIMES PER VEHICLE CLASSIFICATION.

- o Cars 15 minutes
- o Transit / Luton 45 minutes.
- o 7.5 Tonne 60 minutes.
- o 18 Tonne Artic 90 minutes.

There is penalty in place for time breaches.

# REQUIRED INFORMATION FOR VEHICLE ACCESS PASS:

- o Vehicle registration & classification.
- o Driver name and mobile phone number.
- o Stand name.
- o Hall name and stand number.

## **EXHIBITOR HOLDING AREA**



